



Administrative Council for Terminal Attachments (ACTA)

February 28, 2002

Virtual Meeting

Draft Agenda

Chair: Jimmy Salinas, SBC Corporation

2:00pm-4:00pm

- 1) Call to Order
- 2) Attendance Check-in and Introductions
- 3) Agenda Review and Approval (ACTA-02-02-28-01)
- 4) Introduction of Contributions, Numbering, Assignment to Agenda Number (Contributions will be numbered as follows: ACTA-02-02-28-XX)
- 5) Approve January 10th Meeting Summary (ACTA-02-02-28-02)
- 6) Work Items
 - a) User's Instructions (ACTA-02-02-28-03)
 - b) "Agent for Service" vs. "US Agent for Service"
- 7) ACTA Educational Conference—Update
- 8) Update on Submissions to ACTA
- 9) New Business
 - a) Open floor discussion/questions
- 10) Next Meeting
 - a) May 3, 2002 – Face-to-Face Meeting
 - b) Proposed: August 8th, Virtual Meeting
December 10th, Face-to-Face
- 11) Adjournment